



# EACTS Endorsement Policy

**EACTS endorsement is an official recognition that the course complies with EACTS standards and educational values.**

## Endorsement Criteria:

- The scientific programme should be in English, or if in the national language, an English version must be available.
- The Course must have clearly defined learning objectives and expected educational outcomes.
- The Course must not promote single products or devices and commercial bias must be prevented.
- If techniques/devices are being utilized by individuals in a non-licensed fashion, this should be made clear to the attendees.
- Registration must be open to all persons, without restrictions.
- The Course must be held in a suitable venue. The venue cannot be perceived as solely leisure, holiday and/or an entertainment facility (casino, spa, cruise ship, eg).
- The Course cannot compete with any EACTS educational outputs.
- The Course cannot be potentially damaging to the EACTS brand (discrimination of any kind, sharing of political views, eg).
- An application form must be completed and submitted to the Education Committee no later than 4 months before the Course date.

## Benefits:

- Review and feedback on the scientific programme by the EACTS Education Committee and relevant EACTS Taskforce.
- Course listed on the EACTS website as an officially Endorsed Course (with link to your webpage).
- Use of the EACTS logo and the wording “Endorsed by EACTS” on course materials.
- 1 x Shared e-blast to the EACTS Education database (9000+), shared between a maximum of 3 endorsed courses.

## Commitments:

- Attendee evaluation forms should be provided to EACTS within 1 month of the Course.
- Promote EACTS Membership via a link posted on the Course webpage (underneath the EACTS logo).
- All contractual underwriting will be done in the name of the Course organiser.
- EACTS must be advised of any substantial amendments to the educational content as soon as possible.
- Fee structure detailed below:

1-3 Day Course	Fee:
1 lecture room	€ 1,750
2 lecture rooms; 2 scientific tracks*	€ 2,500
3 lecture rooms; 3 scientific tracks*	€ 4,000

***\*Scientific tracks can be parallel sessions or non-time conflicting sessions.***

If the endorsed Course is postponed, the endorsement can be carried over, provided the new dates are within 1 year of the original date and the scientific programme and logistical information remain the same. The final decision is subject to approval by the EACTS Education Committee.

By submitting an EACTS Endorsement Application Form, you are accepting the guidelines and criteria detailed in this document.